

Property Booking



Applicant Details (All fields are mandatory)

<input type="text"/>	
Name	
<input type="text"/>	<input type="text"/>
Contact No. (Mobile)	Ministry/Organisation

Applied Venue Details Parish Office will allocate rooms on availability.

Catholic Centre (Block A) 1st Floor RCIA <input type="checkbox"/> 2nd Floor Room 1 <input type="checkbox"/> Room 2 <input type="checkbox"/> Room 3 <input type="checkbox"/> Catholic Centre (Block B) 1st Floor Room 1 <input type="checkbox"/> Room 2 <input type="checkbox"/>	Catholic Centre (Block B) 2nd Floor Room 1 <input type="checkbox"/> Room 2 <input type="checkbox"/> Room 3 <input type="checkbox"/> Catholic Centre (Block C) 1st Floor Room 1 <input type="checkbox"/> Room 2 <input type="checkbox"/> 2nd Floor Room 1 <input type="checkbox"/> Room 2 <input type="checkbox"/>	CHURCH HALL <input type="checkbox"/> FR PHILIP SO ROOM <input type="checkbox"/> FR HENRIOT ROOM <input type="checkbox"/> FR LEO CENTER <input type="checkbox"/> CHURCH <input type="checkbox"/> CHAPEL <input type="checkbox"/>	OLD CHURCH Class 1 <input type="checkbox"/> Class 2 <input type="checkbox"/> Class 3 <input type="checkbox"/> Class 4 <input type="checkbox"/> ST ANTHONY CHAPEL <input type="checkbox"/> OTHER <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Purpose	No of Persons		
<input type="text"/>	<input type="text"/>		
Date/Day of use	Weekly/Monthly		
<input type="text"/>	<input type="text"/>		
From	To		
<input type="text"/>	<input type="text"/>		
Time of use			

Applicant Declaration

I have booked the premise/premises on (date) with

I understand and agree to abide with all the rules and guidelines pertaining to its use.

<input type="text"/>	<input type="text"/>
Signature	Date
<input type="text"/>	<input type="text"/>
	Time

Note

1. Booking form(s) need to be submitted 1 week (7) days before the event.
 2. All meetings/activities must end by 10.00pm. Gate will be locked at 10.30pm.
 3. One set of keys per applicant. No duplicate of keys.
 4. No food/drink at the premises except RCIA room first floor, Block A.
 5. Adhere to rules and regulations governing the use of premises.
 6. Ministries/Organisations not registered will not be given keys.
- Please return this form to Property Management Committee through the Church Office (9.00am-5.00pm) or security guard (7.00pm-10.00pm). The user is not allowed to collect the keys without the booking form.